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6 MAR 1959

MEMORANDUM FOR: Deputy Director (Support)

THROUGH : Deputy Director (Intelligence)

25X1A9A SUBJECT : [] - Overshipment of Air Freight

1. In connection with a transfer of official station from the

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[] Electronic Technician GS-9, was issued Travel Order [] which authorized unaccompanied air freight not to exceed 100 lbs. each for himself and his five dependents.

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2. [] travel was performed in August 1958 and because of the state of unrest on the [] at that time, he was officially requested to leave his family at home pending an improvement in conditions. He then shipped 80 lbs. of unaccompanied air freight, leaving an allowable balance of 520 lbs. to be utilized by his family at a later date.

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3. In September 1958 travel of his dependents was authorized, and at that time [] was erroneously advised by responsible authorities at the [] that she could ship 1000 lbs. of air freight. She actually shipped 900 lbs. for which Government bills of lading were issued at the [] The error was discovered after the shipment had been made, and no remedial action could be taken. As a result of this overshipment, the sum of \$530.76 in excess costs is due the Government as itemized on the attached statement of 4 February 1959 from the Fiscal Division.

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4. In view of the fact that the employee himself was not responsible for this error and the severe financial hardship, as well as the resultant blow to morale a collection from him would entail, it is requested that some consideration be given to relieve [] of this debt.

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Assistant Director for Operations

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